



STAMBRIDGE PRIMARY SCHOOL



HEARTS ACADEMY TRUST

Proposed Admission Policy 2017-18

Chair of the Local Governing Body's signature	
Print Name	
Date	

The Governing Body of Stambridge Primary School, in consultation with Essex County Council, have agreed the following admissions policy for the school in accordance with the school's Standard Number of 12.



STAMBRIDGE PRIMARY SCHOOL

Applications are made on a common application form provided by Essex County Council, and must be submitted by their closing date. This information can be found on this website link:

<https://www.essex.gov.uk/Education-Schools/Schools/Admissions/Pages/Admissions.aspx>

Admission to the Primary school is governed by the Admission Number of 12 and the following criteria in order of precedence.

There is no guarantee of a place for children living in the priority admissions area.

In the event of oversubscription, places will be allocated using the following criteria in the order given:

1. Looked After Children;¹
2. Children with a sibling currently attending the school
3. Children currently attending the school's pre-school/nursery children who are eligible for the early years pupil premium.
4. Children who are eligible for pupil premium.
5. Other children living in the priority admission area;
6. Remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority. Exceptional medical circumstances (supported by medical evidence) may override the above criteria (other than Looked After Children).

Agreement for children living in the priority admission area

The school may offer places above the published admission number (during and after the normal time of admission) in the following exceptional circumstances:

1. for infant classes at the class size limit: if the next nearest school with a space is not within a reasonable distance of the home address; or
2. where the admission would not breach the infant class size limit: if the journey to the next nearest school with a space is not reasonable in terms of distance, accessibility or cost.

The Academy Trust recognises that it must comply with the Department for Education's Admissions and Appeals Codes. Therefore:

- (1) a child whose statement of special educational needs names the school will be admitted;
- (2) the school maintains a waiting list for at least the first term of the academic year;
- (3) pupils refused admission have a right of appeal to an independent panel;
- (4) it is the school's general policy that all new entrants start their schooling in September. Any requests for a deferred entry should be discussed with the school separately

¹ as defined by the Children Act 1989 and the Department for Education's *School Admissions Code*. This criterion also includes *previously* Looked After Children who are now adopted, or subject to a residence order or special guardianship order.